



March 21, 2022 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham
 - Mrs. Amanda Farrell
 - Mrs. Lea Hetherington
 - Mrs. Nicole Lee
 - Mr. Shawn Matson
 - Mr. Stephen Morvay
 - Mrs. Tara Pound
 - Dr. Andy Pushchak
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the February 21, 2022 Regular Board Meeting and the March 14, 2022 Work Session and Finance Committee Meeting.

II. School Reports – [SHS](#)

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Mr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$11,428,162.12
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$1,346,212.92
 - [Cafeteria](#): \$469,749.19
 - [Cafeteria Profit/Loss](#): \$31,362.06 YTD \$116,606.18
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$47,554.42
 - [Exhibit A2](#) Checks Already Written: \$15,828.66
 - [Exhibit A3](#) General Fund Bills: \$314,125.96
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$29,962.63
 - [Exhibit B3](#) Cafeteria Bills \$3,626.73
 - [Exhibit D](#) SHS Activity Fund Report: \$79,220.30
- **Motion:** To approve the reports, payments and invoices as presented.

VI. Legal Advisement – Mr. Jeremy Bloeser

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).
 - Transfer from Committed Fund Balance to Capital Projects in the amount of \$65,555.27 for carpet/flooring, clocks and intercoms, and above ground fuel tank projects.
 - Transfer from Unassigned Fund Balance to Capital Projects in the amount of \$97,809.46 for the Heat Pump Project.
 - Transfer from Unassigned Fund Balance to Committed Funds as outlined in [Exhibit F](#).

F – 2 (A) Northwest Tri-County Intermediate Unit Budget Northwest Tri-County Intermediate Unit Budget for 2022-2023 School Year

- **Motion:** To approve the [Northwest Tri-County Intermediate Unit General Operating Budget for the 2022-2023](#) school year in the amount of \$65,826,541 and to further approve Wattsburg Area School District's contribution to the School Improvement Services (Fund 020) budgets of the Intermediate Unit for the 2022-2023 fiscal year in the amount of \$31,152.03 and \$189,372 to the Special Education Services Consortium (Fund 23).

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) Utilization of School Facilities

- **Motion:** To approve the use of the Seneca High School Cafeteria Dining Room and/or Middle School Cafeteria/Dining Room by PASBO Northwest Facility Managers on March 18, 2022 from 9:00 A.M. – 2:00 P.M. at no cost to the requestor.

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve Kevin Scully as an addition to the Kelly Educational Staffing Substitute List.

P – 2 (A) Resignation

- **Motion:** To accept
- the resignation of Christopher Ballew, custodian effective March 5, 2022.

P – 3 (A) Personnel Appointments

- **Motion:** To approve the following personnel appointments':
 - Amanda Kanonczyk as a long-term substitute for the elementary center anticipated through June 10, 2022 at Bachelors, Step 1.

¹pro-rated for the 2021-2022 school year

P – 4 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - Rob Englert to attend LSCI Phase II Training on March 29-31, 2022 in Erie, PA at an estimated cost of \$363.96.
 - Matthew Calabrese, Rob Englert and Krista Wehan to attend Bridges Out of Poverty on April 28, 2022 at Slippery Rock University at an estimated cost of \$50. Funds from Non-Inst. Cert Professional Development.
 - Matthew Calabrese, Rob Englert and Krista Wehan to attend Emotional Poverty, May 25-26, 2022 at Slippery Rock University at an estimated cost of \$50. Non-Inst. Cert Professional Development.

- Vicki Bendig to attend Orientation to School Food Service Operations – Part 2 April 19-20, 2022 in Harrisburg, PA at an estimated cost of \$510. Funds from Food Service.
- Jessica Mathis to attend A/CAPA Spring Conference virtually on April 6-7, 2022 at an estimated cost of \$100. Funds from Non-Instructional, Non-Certified Professional Development.

P – 5 (A) Leave Requests

- **Motion:** To approve a Sabbatical Leave for Madelyn Simmons effective March 7, 2022 through September 7, 2022.

P – 6 (A) Tuition Reimbursements

- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit G](#).

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) Policy Second Reading

- **Motion:** To approve the second reading of Policy 246 School Wellness as outlined in [Exhibit H](#).

XI. **Curriculum – Dr. Andy Pushchak**

C- 1 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for a hospitalized SHS student anticipated February 22, 2022 through February 28, 2022.

C- 2 (A) Approval Homebound Instruction

- **Motion:** To approve homebound instruction for the following:
 - WAEC student anticipated February 28, 2022 through April 11, 2022.
 - WAMS student anticipated March 11 through April 22, 2022.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit I](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Danielle Morvay, Jesse Williams, and Jessica Williams as additions to the WASD Volunteer List.

AE – 2 (A) Athletic Appointments

- **Motion:** To approve the following athletic appointments:
 - Traci Steers as Track and Field 2nd Assistant Sprints and Hurdles for the 2021-2022 school year at step 1.
 - Jack Corey as Head Coach Football for the 2022-2023 school year at step 2+.

XV. **Miscellaneous**

M – 1 (A) Kidder Media Agreement

- **Motion:** To approve the agreement between Kidder Media and Wattsburg Area School District for the 2022-2023 newsletter production as outlined in [Exhibit J](#).

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**